



आई.सी.ए.आर.-केन्द्रीयअन्तर्स्थलीयमात्स्यिकीअनुसंधानसंस्थान
बैरकपुर, कोलकाता-700120, पश्चिमबंगाल
ICAR-CENTRAL INLAND FISHERIES RESEARCH INSTITUTE
Barrackpore, Kolkata -700120, West Bengal

F. No. Capital (EFC Equipment 2025-26)-309(1)/2025-Stores/1000 Date: 19-03-2026

CIRCULAR

Scientists, Technical Officers, Scholars and contractual staff of this Institute often use/operate high-value equipment / instruments installed at ICAR-CIFRI Barrackpore and its Regional Centres. It is noticed that many parts of these equipment / instruments are damaged /lost due to carelessness of officials using them. Recently one incident of theft has been reported in the institute. Hence, all the Heads of Divisions / Heads of Regional Centres are advised to take appropriate measures including maintenance of register / log book for users, installation of CCTV at appropriate place so that valuable equipment/instruments in their custody are protected from such theft/misuse. In the event of any theft, the same has to be reported without delay. Responsibility will be fixed for such loss due to carelessness of custodian and equivalent amount will be recovered from the person(s) responsible for such incident.

This is issued with the approval of the Director.

(Nirmal Sarkar)
Chief Administrative Officer

Distribution:

1. All the Heads of Divisions / Heads of Regional Centres / Officer-in-Charges, Regional Stations/ AAOs of Sections / Units / Cell / Pls / Co-Pls of Research Projects of ICAR-CIFRI, Barrackpore for information and wide circulation amongst the staff / research scholars / contractual staff deployed under them.
2. Dr. D. K. Meena, Sr. Scientist & Vigilance Officer, ICAR-CIFRI, Barrackpore for information.
3. Shri S. K. Sahu, In-charge, AKMU for uploading on the Institute website.
4. O/o the Director for kind information to the Director, ICAR-CIFRI, Barrackpore.
5. Notice Board(s).